

Peer Review, Feedback and Decisions

Online course learning objectives

This course provides an introduction to the peer review process, from manuscript submission through to editorial decision. Learners will explore different models of peer review, learn how to respond to reviewer feedback and revise manuscripts effectively, and gain an understanding of the skills, responsibilities, and ethical considerations involved in becoming a peer reviewer.

This course will help learners to:

- Effectively navigate the peer review process from submission to editorial decision
- Identify different types of peer review, including their benefits, limitations, and risks
- Avoid rejection by understanding the stages of review and how decisions are made throughout the process
- Use feedback to improve manuscripts and make constructive revisions
- Build resilience to rejection and develop strategies for future publication success
- Prepare to take on the role of a peer reviewer by recognizing key responsibilities and ethical considerations
- Conduct helpful, constructive, and professional peer reviews

Language: English

Time to complete: 1.5 hours

Level: Beginner

Online course full syllabus

MODULE ONE: WHAT IS PEER REVIEW?

This module introduces the purpose, processes, and models of peer review. Learners will explore how manuscripts move through the review process, examine different approaches to peer review, and identify strategies for preparing manuscripts that meet reviewer and editor expectations.

This module will help you to:

- Recognize the purpose and process of peer review, from submission to editorial decision
- Identify the types of peer review, including their benefits, limitations, and risks
- Evaluate how different peer review models impact the quality and integrity of research
- Prepare your manuscript to meet peer review expectations and avoid desk rejection

Topics:

- Peer Review: An Overview

Peer Review, Feedback and Decisions

- A Step-by-Step Guide to Peer Review
- Decisions During Review
- Navigating Peer Review Smoothly

MODULE TWO: DEALING WITH FEEDBACK

This module focuses on responding to reviewer and editor feedback effectively. Learners will explore approaches to manuscript revision, develop strategies for handling criticism constructively, and build resilience when faced with rejection.

This module will help you to:

- Use feedback to improve your manuscript and make constructive revisions
- Build resilience to rejection while constructing strategies to get your article accepted moving forward

Topics:

- Types of Feedback
- Responding to Feedback
- Handling Rejection

MODULE THREE: BECOMING A PEER REVIEWER

This module explores the role and responsibilities of peer reviewers within the scholarly publishing process. Learners will examine ethical considerations in peer review and identify the characteristics of effective, constructive, and professional reviews.

This module will help you to:

- Recognize the first steps of becoming a peer reviewer
- Appreciate the importance of ethics in peer review
- Identify the elements of a review that make it helpful, professional, and constructive

Topics:

- How to Become a Peer Reviewer
- Ethics for Peer Reviewers
- How to Conduct a Peer Review